

## CHILTERN DISTRICT COUNCIL

### MINUTES of the Ordinary Meeting of CHILTERN DISTRICT COUNCIL (CDC)

held on **16 MAY 2017**

**PRESENT:** Councillor M Harker - Chairman of the Council  
P N Shepherd - Vice-Chairman of the Council

Councillors:	A K Bacon	Councillors:	J E MacBean
	D J Bray		P E C Martin
	J A Burton		S A Patel
	J Cook		D W Phillips
	E A Culverhouse		N M Rose
	I A Darby		J J Rush
	C J Ford		M W Shaw
	A J Garth		L M Smith
	J L Gladwin		M R Smith
	G K Harris		M J Stannard
	M J Harrold		M W Titterington
	P J Hudson		D M Varley
	C M Jones		H M Wallace
	P M Jones		E A Walsh
	R J Jones		C J Wertheim
	D J Lacey		F S Wilson

**APOLOGIES FOR ABSENCE** were received from Councillors M Flys, A S Hardie, C J Jackson, C J Rouse and N I Varley.

#### 193 MINUTES

The Minutes of the meeting of Council held on 28 February 2017 were approved as a correct record.

#### 194 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 195 ANNOUNCEMENTS

### (a) Chairman's Engagements

A list of Engagements carried out by the Chairman and Vice-Chairman of the Council between 17 February 2017 and 14 May 2017 had been circulated. The Chairman added that they had also attended a Citizenship ceremony earlier that day that would be added to the list of Engagements.

### (b) Chairman's Announcements

The Chairman welcomed Councillor Vanessa Martin to the Council following the by-election for Great Missenden District Ward held on 4 May 2017.

### (c) Announcements from the Leader of the Cabinet

The Leader of the Cabinet advised that a Joint Member Session would be held on 13 September at Chiltern District Council. Refreshments would be available from 6pm with the briefing session starting at 6.30pm.

### (d) Announcements from the Head of Paid Service

The Chief Executive had no announcements to make.

### (e) Petitions

No petitions were submitted.

## 196 REVIEW OF THE COUNCIL'S CONSTITUTION - GOVERNANCE & ELECTORAL ARRANGEMENTS COMMITTEE - 18 JANUARY/22 FEBRUARY/3 MARCH

Members were asked to approve proposed changes to the Council's Constitution to bring it up-to-date and make it more user-friendly following detailed consideration by the Governance and Electoral Arrangements Committee.

Having noted that the revisions relating to executive (cabinet functions) will be approved by Cabinet at their meeting on 27 June it was moved by Councillor L Walsh, seconded by Councillor I Darby and

### **RESOLVED:**

**That the proposed revisions to the Constitution, as approved and recommended by Governance and Electoral Arrangements Committee, be agreed.**

*Note: Councillors A Garth and H Wallace entered the meeting at 6.36 pm.*

**197 REVIEW OF JOINT APPOINTMENTS AND IMPLEMENTATION COMMITTEE AND PERSONNEL COMMITTEE - GOVERNANCE & ELECTORAL ARRANGEMENTS COMMITTEE - 12 APRIL 2017**

The Council considered a proposal to replace the existing Joint Appointments and Implementation Committee (JAIC) and Personnel Committees at both Chiltern and South Bucks Councils with a single Joint Staffing Committee.

As a joint workforce has now been created for almost all council services, it was proposed that a more efficient and effective arrangement would be to replace JAIC and the respective Personnel Committees at each Council with a single joint committee to:

- deal with the appointment of the senior management team;
- make recommendations to each Council on the appointment of the Head of Paid Service; and
- deal with all matters relating to the joint employment of the joint workforce which are not delegated to officers.

Draft terms of reference for a Joint Staffing Committee were attached in appendix A for consideration.

Members were advised that it was proposed that any staffing matters that were specific to Chiltern officers would be considered by a Sub-Committee of the Joint Staffing Committee comprising Chiltern Members only.

The recommendations set out in the report would be considered by South Bucks District Council at its meeting on 23 May. The decision would therefore be subject to the agreement of both Councils.

It was moved by Councillor L Walsh, seconded by Councillor M Stannard and

**RESOLVED:**

**That subject to the agreement of South Bucks District Council**

- 1. That Pursuant to section 102 of the Local Government Act 1972 the Council agrees to establish a Joint Staffing Committee with South Bucks District Council with authority to exercise the Council's employment functions as set out in the terms of reference at Appendix A to this report**

2. That the rules of procedure for the Joint Staffing Committee be agreed as set out in Appendix A
3. That the Joint Staffing Committee replaces the Personnel Committee and supersedes JAIC with immediate effect and the Inter Authority Agreement between the Councils be amended accordingly
4. That if a Joint Staffing Committee is established to also appoint a sub-committee comprising the members of each respective Council on the Joint Staff Committee to discharge employment functions specific to each Council and which are not delegated to officers
5. The Council's constitution be amended to reflect these changes and the Head of Legal and Democratic Services be authorised to make the necessary amendments to the IAA to reflect the above decisions in consultation with the Chief Executive and Leaders.

#### **198 REFRESHED JOINT BUSINESS PLAN 2017-2020**

The Council was asked to consider, as part of the Budget and Policy Framework, the refreshed Joint Business Plan 2017-2020, which links to the Sustainable Community Strategy, and replaces the former Chiltern's Aims and Objectives document and South Bucks' Corporate Plan. The Cabinet at its meeting on 4 April 2017, agreed to recommend to Council the approval of the refreshed Plan.

South Bucks District Council would consider the refreshed Joint Business Plan 2017-2020 at the Council meeting on 23 May and the Council's decision would therefore be subject to the approval of South Bucks District Council.

It was moved by Councillor I Darby, seconded by Councillor M Stannard and

#### **RESOLVED:**

**That the refreshed Joint Business Plan 2017-2020 be approved, subject to South Bucks District Council also approving the Joint Business Plan.**

#### **199 ECONOMIC DEVELOPMENT STRATEGY**

Council considered a report on the Economic Development Strategy for Chiltern and South Bucks Councils 2017-2026.

At its meeting on 7th February 2017 Chiltern District Council's Cabinet resolved that the Strategy be adopted, subject to no changes being suggested during consultation with the Chiltern Services Overview Committee and South Bucks Overview and Scrutiny Committee and Cabinet meeting.

Due to links with the emerging Local Plan, the Strategy was also referred to the Joint Planning Policy Member Reference Group at its meeting on 8 March 2017 for consideration.

At its meeting of 25th April 2017, Cabinet considered the response of the Overview and Scrutiny Committee and The Planning Policy Joint Member Reference Group to the proposed Economic Development Strategy for Chiltern and South Bucks Councils 2017-2026 (Appendix 1), noted the initial Action Plan (Appendix 2) and resolved to recommend to Council adoption of the Economic Development Strategy for Chiltern and South Bucks Councils 2017 to 2026.

South Bucks District Council would consider the report at its meeting on 23 May. The Council's decision would therefore be subject to the approval by South Bucks District Council.

Councillor F Wilson, after introducing the report, expressed thanks to local businesses for their responses to the consultation and to the Interim Director of Services for all her work in the project.

It was moved by Councillor F Wilson, seconded by Councillor I Darby and

**RESOLVED:**

**That the Economic Development Strategy for Chiltern and South Bucks Councils 2017-2026 be adopted, subject to South Bucks District Council also approving the Strategy.**

**200 PARKING IMPROVEMENTS AT KING GEORGE V HOUSE**

The Cabinet, at its meeting on 4 April, agreed to increase the number of parking spaces available for staff at King George V House as a result of greater occupancy within the offices from staff and tenants, and due to planned works to Amersham multi-storey car park. Members noted that the layout of the car park had also been reviewed to help provide additional spaces.

The Council was asked to agree the recommendation to enable works to be undertaken to provide additional parking spaces.

It was moved by Councillor M Smith, seconded by I Darby and

**RESOLVED:**

**That the provision in the Capital Programme for parking improvements at King George V House be increased to £100,000 and that the commitment of the full sum be authorised once planning and tenant agreements are secured.**

**201 CHILTERN DISTRICT COUNCIL COMMUNITY & WELLBEING PLAN 2017-2020**

Council received a report containing the Chiltern Community and Wellbeing Plan 2017-2020, attached as an Appendix. The report detailed how the Healthy Communities service would work with the community and alongside partners over the next 3 years.

Members were advised that Chiltern Community and Wellbeing Plan would help provide a clear vision as to how the Council in partnership with a range of agencies and local voluntary groups would support communities over the next three years.

The plan was important as it would help build on existing strong community and voluntary groups in the district. It would also help develop community infrastructure and directly supported the Council's key strategic objectives in relation to improving health and wellbeing, enabling a vibrant local economy, protecting the local environment and reducing crime and disorder.

The asset based approach to community development would empower community organisations and would support their development and growth to deliver improved services to local residents.

The attached plan had taken into account the advice of the Portfolio Holder and comments arising from consultation with Members, including the Services Overview Committee. The Cabinet at its meeting on 4 April 2017 agreed to recommend to Council that the Plan be adopted.

It was moved by Councillor G Harris, seconded by Councillor I Darby and

**RESOLVED:**

**That Chiltern Community and Wellbeing Plan 2017 – 2020 be approved as part of the Budget and Policy Framework and as a replacement for the Community Cohesion Plan.**

**202 HIGH SPEED 2 - MEMBERS INFORMATION GROUP - TERMS OF REFERENCE**

The Cabinet, at its meeting on 4 April 2017, agreed the approach to handling Schedule 17 submission approvals from HS2. This included the creation of a Members Information Group to allow Officers to provide regular updates on Schedule 17 submissions and provide an opportunity for Members to ask questions. It was acknowledged that the Council's ability to object to HS2 proposals were limited by grounds set out in legislation.

In order to progress the creation of the Members Information Group the Council was asked to agree the proposed Terms of Reference.

It was moved by Councillor P Martin, seconded by Councillor D Phillips and

**RESOLVED:**

- 1. That the Terms of Reference for the HS2 Members Information Group be agreed as set out in the report.**
- 2. That the relevant Cabinet Portfolio Holder nominates and appoints the permanent Members of the HS2 Members Information Group.**

**203 VERBAL REPORTS FROM THE LEADER, CABINET MEMBERS OR CHAIRMAN OF A COMMITTEE**

There were no verbal reports.

**204 QUESTIONS WITH NOTICE (IF ANY)**

There were no questions.

**205 PETITIONS (IF ANY)**

There were no petitions.

**206 JOINT ARRANGEMENTS AND OUTSIDE ORGANISATIONS (IF ANY)**

There were no reports.

**207 MOTIONS (IF ANY)**

No Motions had been received.

**The meeting ended at 6.54 pm**